



Visitor Handbook

2020

Earl Houser, Superintendent III

Earl Houser 4/24/2020

Earl Houser Date

Superintendent III

Goose Creek Correctional Center

Sidney Wood 07/15/2020

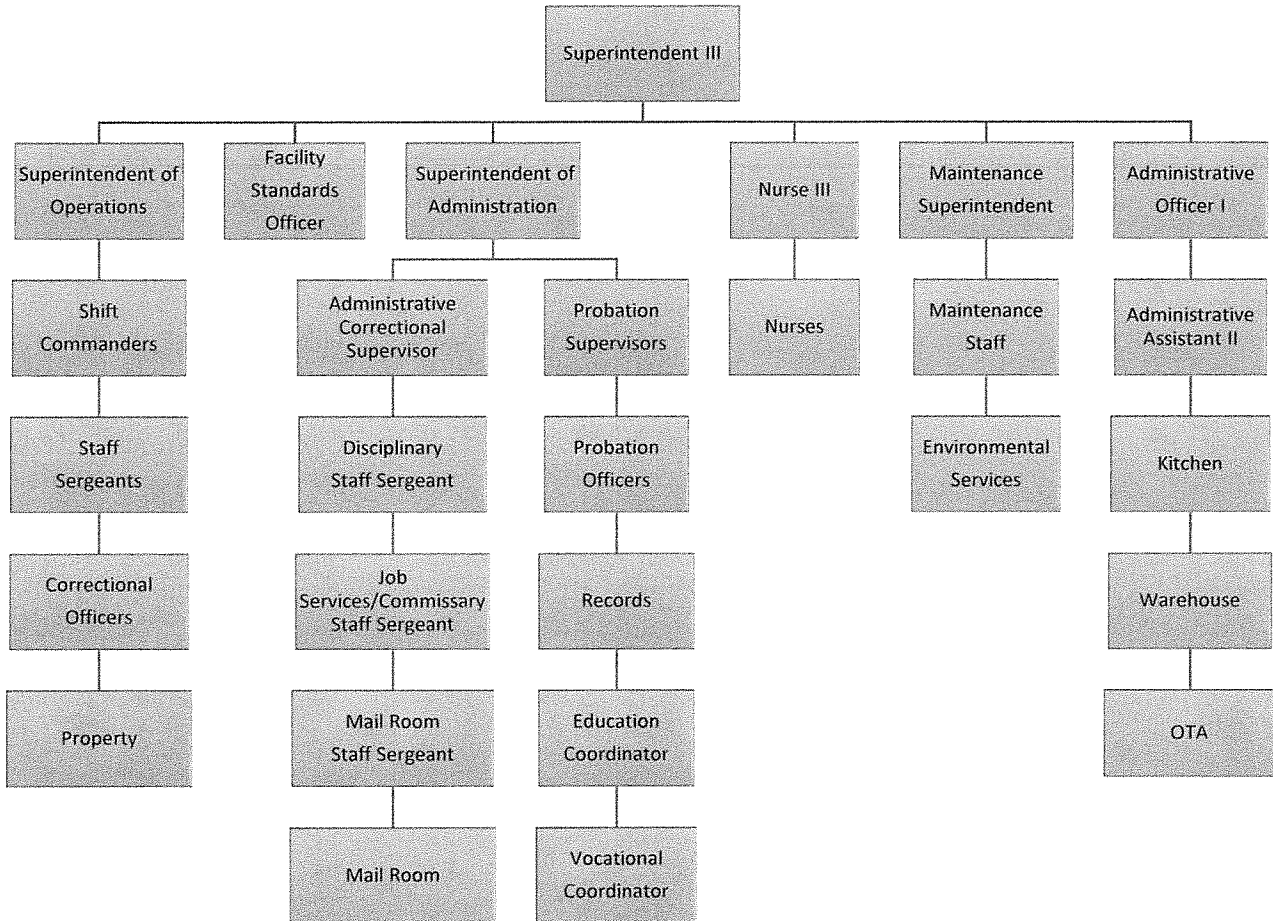
Sidney Wood Date

Division Operations Manager

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Chain of Command



INTRODUCTION

Directions

Goose Creek Correctional Center is a 45-minute drive from Wasilla. It is normally a 90-minute drive from Anchorage. However, due to inclement weather, it may take up to three (3) hours. From Anchorage, travel east out of Anchorage on 6th Avenue/Glenn Highway. Approximately 35 miles out of Anchorage, the highway splits at the Glenn/Parks interchange. Continue traveling towards Wasilla. **Do NOT take the Palmer exit.** Turn left at the fourth traffic light (Main Street/ Knik-Goose Bay Road) on the Parks Highway in Wasilla. Travel 17.2 miles on Knik-Goose Bay (KGB) Road and turn right onto Pt. Mackenzie Road.

Pt. Mackenzie Road will end at a "T"; turn left at the stop sign. 4.5 miles down Pt. Mackenzie road, the institution will be on the left. Within the last half mile signs will explain access onto the prison grounds. Visitors are to use the second left which is Alsop Road and park in visitor parking.

Those who wish to utilize GPS, the address to use is:
22301 West Alsop Road
Wasilla, Alaska

*******Be advised GPS is sometimes not accurate.**

There are no convenient stores or gas stations after the Settlers Bay Chevron station (mi 8 KGB) until you reach the prison.

The main number for the facility is 907-864-8100

Public Transportation

There is no bus service to GCCC. Visitors who need transportation may call one of the local taxi services in the area. L-N-L Valley Cab 907-357-8294, Alaska Cab 907-357-2727, A Cab 907-775-6622, Mat-Su Independent Taxi 907-373-5861.

Visitors are responsible for transportation to and from the institution. Any visitor unable to provide transportation after a visitation will be barred from any further visits at this institution. Visitors cannot be dropped off.

VISITATION

GCCC encourages prisoner visitation because strong family and community ties increase the likelihood of a prisoner's success after release. It is the prisoner's and visitor's responsibility to conduct themselves properly during visits, not to accept or pass contraband, and not violate the law or visiting regulations. Personal visitation for a prisoner's visitor(s) is a privilege, not a right.

Visitation Hours

Daily Schedule

<u>Housing Unit</u>	<u>Days</u>	<u>Start Time</u> (Visits are ONE hour)
<u>A, B, C, D, E, F, G, H, J, K</u> <u>SMU*</u>	<u>Monday-Sunday</u>	<u>8:30AM</u> <u>9:30AM</u> <u>1:30PM</u> <u>2:30PM</u> <u>6:30PM</u> <u>7:30PM</u>
<u>Segregation (AS-4 & 9)**</u>	<u>Thursday -</u> <u>Saturday</u>	<u>9:00PM</u>
<u>AS-5**</u>	<u>Monday-</u> <u>Wednesday &</u> <u>Sundays</u>	<u>9:00PM</u>

Holiday Schedule

<u>Housing Unit</u>	<u>Day</u>	<u>Start Time</u> (Visits are ONE hour)
<u>A, B, C</u>	<u>HOLIDAY</u>	<u>8:30AM</u> <u>9:30AM</u> <u>1:30PM</u>
<u>G, H, J, & K</u>	<u>HOLIDAY</u>	<u>2:30PM</u> <u>6:30PM</u> <u>7:30PM</u>
<u>D, E, F</u>	<u>HOLIDAY</u>	<u>8:30AM</u> <u>9:30AM</u> <u>1:30PM</u> <u>2:30PM</u> <u>6:30PM</u> <u>7:30PM</u>
<u>SMU*</u>	<u>HOLIDAY</u>	<u>9:00PM</u>

State recognized holidays are as follows:

- New Year's Day, Martin Luther King Jr.'s Birthday, President's Day, Seward's Day, Memorial Day, Independence Day, Labor Day, Alaska Day, Veteran's Day, Thanksgiving Day, and Christmas Day.
- *SMU sentenced prisoners may receive a contact visit upon completion and approval of the visitor application process. SMU unsentenced prisoners are allowed secure visits upon completion and approval of the visitor application process.
- **AdSeg 4, 5, & 9 prisoners will be allowed 1 contact visit per week. Video visitation will be allowed for other AdSeg prisoners.
- Segregation has video visitation from 9:00 am to 9:00 pm daily.
- Segregation prisoners on punitive segregation may only have one (1) video visitation from immediate family members only. (mother, father, brother, sister, son, daughter, legally married spouse).
- All visits are on a first come, first serve basis and will depend on the availability of space. All visitors are required to show up at least 30 minutes prior to the visiting session.

Due to limited space at the facility, each prisoner will be allowed no more than four (4) visitors at any one time, including children and infants.

Exceptions to this rule may only be approved at the discretion of the Superintendent III or designee and on a case-by-case basis.

Visitors will not be allowed to depart the facility and return on the same day, unless advanced written approval has been granted by the Superintendent III or designee.

Special Visits

Special visits are visits that take place out of the scheduled time for visiting and must be arranged by the prisoner in advance through the Superintendent III or designee. Visitors still need to be approved for these visits to be granted. These visits will only be granted for exceptional cause such as approved visitor(s) traveling from an extended distance. Extended distances include traveling from anywhere outside of the Matanuska-Susitna valley and Anchorage bowl. Extra visiting time during these visits may be granted at the discretion of the Superintendent III or designee on a case-by-case basis, based on space and staff availability.

Visitor Registration

Family and friends of a prisoner must be approved before they will be placed on a prisoner's visiting list. To obtain approval to visit a prisoner, a potential visitor must complete a visitation application form, even if the visitor has been previously approved to be on another GCCC Prisoner's list.

Applications are processed, reviewed and either approved or denied by the Superintendent III or designee. A criminal history check is done on all prospective visitors.

Prisoners must also submit a completed Adult Visitor's Application or Minor's Visitor Application for each potential visitor. Either application must include the potential visitor's date

of birth, social security number, relationship, complete mailing and physical address, and home telephone number. Adult visitors also need a driver's license or identification number and state of issue. All visitors must be verified and/or approved in advance prior to visitation.

If one section is not filled out there must be an explanation of why. Incomplete Visitor Application forms will be denied, and the prisoner will be notified of the reason.

Visitors, sixteen (16) years and older, must have current photo identification with them such as a current and valid driver's license, state-issued identification card, passport, or other government-issued photo identification.

A minor visitor (under eighteen (18) years of age) must be accompanied by an approved visiting parent or legal guardian. A minor who is an immediate family member of the prisoner may be brought in by an approved adult visitor who is an immediate family member. Proof of relationship to minor visitors who are family of the prisoner is the burden of the prisoner and visitor and will require a birth certificate. A court order prohibiting a prisoner having visitation/contact with a minor during probation, or as a condition of release on unsentenced cases, applies during incarceration.

Court emancipated minors, including spouses, will be approved for visitation in the same manner as adult visitors.

Potential visitors who are presently on any supervised probation or parole must obtain written approval from their Probation Officer prior to being approved for visiting. The visitor must then be approved by the Superintendent III.

Visitors will not be approved if they were released from a correctional facility within the preceding 60 days, unless the Superintendent III pre-approves the visit. This does NOT apply to a prisoner's immediate family members, a visitor who was acquitted at trial or the visitor's charges were dismissed and they were released.

Periodically a prisoner's approved visitor list will be reviewed. If a visitor is found to have become ineligible for visitation the visitor and prisoner will be notified in writing.

If the visitor has not been denied and is not on the approved list, they may be allowed a one (1) time one (1) hour secure visit, space permitting and with the approval of the Shift Commander. The visitor must fill out an "Authorization for Visiting Clearance."

Visitor Attire

All visitors must be fully dressed in appropriate, conventional clothing, which is not unduly provocative, suggestive, or revealing and does not resemble prisoner attire. The following clothing is prohibited, but not limited to:

1. Tops which are see-through, strapless, sleeveless, low cut, backless, halter tops, midriff or top which exposes the midriff when arms are raised. Tops that are form fitting/tight by female visitors without a bra, or that exposes the breast or cleavage. Tank tops/muscle shirts, sweatshirts with hoods, pockets or zipper fronts, scrub tops, military fatigues.
2. Strapless, see-through, form fitting/tight, sleeveless, low cut which exposes the breasts or cleavage, backless halter top dresses. Dresses/skirts worn above the knee or dresses/skirts that ride above the knee in a sitting position.
3. Beach wear, swimsuits, athletic shorts (Bermuda style shorts are acceptable but may not be worn above the knee)
4. see-through, form fitting pants (I.E. Leggings, Spandex, Yoga style pants), sweatpants, scrub pants, military fatigues, bottoms with rips/holes, bottoms which sag and expose under garments, and other revealing clothing items.
5. Hats (except for religious head coverings), Sunglasses, steel-toed footwear, stiletto heels, sandals or any open toed footwear. Shoes must be secure on feet and heels covered.
6. The wearing of any type of club, gang, or other organization symbols is strictly prohibited.

The wearing of prohibited clothing items under coats or jackets is also prohibited.

Visitors violating clothing rules will be denied entry for visit. Visitors may be allowed entry for visitation at a later scheduled visiting time in the same day if they return appropriately dressed.

The State of Alaska reserves the right to bar access by anyone to this facility who is attired in clothing or costume that:

- Hides or obscures their identity
- Is meant to antagonize others into verbal or physical confrontations

Visitor Screening

All visitors will be screened utilizing the walk-through metal detector and/or hand-held metal detector. It is recommended that jewelry be limited.

Any person who fails to pass the metal detector screening or is improperly dressed will be denied entrance to the institution. Visitors who also appear to be under the influence of alcohol/drugs will be denied entry into the facility and will have to leave the premises.

If a person cannot pass the metal detector due to medical reason, they must consent to a “pat” search of their person or they will be denied admittance.

Approves items for visitors are as follows: photo ID, vehicle keys, wallet, prescription medication necessary to the immediate preservation of life (i.e. asthma inhaler or nitroglycerin pills), GCCC locker key and if with a child under one-years-old one plastic baby bottle or sippy cup, one pacifier, one diaper and no more than 5 baby wipes in a clear Ziploc bag. Food and drink to include candy and gum is prohibited with the exception of baby formula.

When the admittance of a visitor comes into question the Shift Commander will be notified.

Visiting Rules

All prisoners and visitors must abide by the facility rules, DOC Policy and Procedures, GCCC Standard Operating Procedure, and instructions of staff members. Prisoners and visitors will follow all instructions of staff promptly. For more detailed information about GCCC visiting procedures refer to Standard Operating Procedure (SOP) GCCC 810.02 Visitation.

During contact visiting, visitors and prisoners are limited to a brief embrace upon the beginning and end of the visit. Holding hands or any other physical contact during a contact visit will be grounds for visit termination.

Prisoners and their visitors are to remain in their assigned seating during their visit unless authorized by staff to move. All chairs will be spaced on opposite sides of the table and may not be moved from their position. Visitors and prisoners are not permitted to sit side by side. During special functions visitors can move around but all other GCCC visiting rules on physical contact and behavior will be abided by.

Minors must always be supervised by the escorting parents/guardians and must monitor their children's behavior and provide appropriate control of their children while on facility grounds. Unruly children may be cause for visit termination. Physical punishment, generally defined as any measure intended to be injurious to an individual, is prohibited during visits. Verbal corrections and time-outs are the only allowable forms of discipline during visits. Minors will not sit on a prisoner's lap. The contact visiting room play area is equipped with toys and television and videos for children only. No adult visitors or prisoners are to watch television. Children will remain in their assigned seat with their parents/guardians unless escorted by their parent to and from the play area.

There will be no running or throwing of objects in the visiting area.

Prisoners and visitors will not be permitted to get up from their seats at the same time. Prisoners and visitors may not visit with other Prisoners or their visitors. No prisoner may enter the visitor's bathroom. Visitor bathrooms are for visitors only.

Undue delay in leaving the prisoner visiting area after visiting has ended will lead to suspension or revocation of visiting privileges. The prisoner and their visitor(s) will clean up their assigned area at the end of the visit.

Visitation is at least one hour, but it may be necessary, on occasion, to limit the amount of visiting time in order to relieve overcrowding. In this event, volunteers may be solicited for them to end their visit.

Should this method prove ineffective, visits will be terminated based on the distance traveled.

Visitors who reside in the local area and visit frequently will have their visits terminated, and the remaining visits will be terminated in the order they arrived until the overcrowding situation is

addressed. Visitors are allowed one visit per scheduled day. Visitors may not leave or terminate their visit and return later to resume their visit on the same day.

Visitors are not allowed to bring cameras/cell phones in the facility. Prisoner photographers are available upon request and with approval during contact visiting at the prisoner's expense. Watches or "fit-bit" type bands or any watch with recording or video capabilities is prohibited.

The supervising staff member has the discretion to terminate a visit for any disturbance. During an emergency or disturbance, staff may ask that all visitors leave the facility immediately. GCCC will not tolerate disrespect or aggressive behavior to include loud, threatening, abusive, or profane language; verbal or physical altercations towards staff members, prisoners, or visitors; or improper use or abuse of state property. Visiting privileges will be suspended or revoked for disruptive behavior or violation of visiting rules.

Restrictions or loss of contact visitation privileges will be at the discretion of the Superintendent or designee for any violation or attempted violation of any state or federal law, Alaska Administrative Code, Policy and Procedure, GCCC SOP, memoranda, or failure to follow staff instructions.

The secure visitation area prohibits physical contact. Secure visiting is available on a first come, first serve basis and may not be reserved in advanced.

A prisoner is not allowed to receive from a visitor any item to include but not limited to: packages, letters, food items, money or gifts from outside the facility. If there is reason to believe that contraband is being passed, the contraband will be confiscated, and the visit may be terminated by the Shift Commander.

The violation of visiting rules, or visiting room procedures, by a prisoner and/or their visitor(s) may result in termination of the visit, the temporary or permanent loss of visiting privileges for the visitor(s) and could result visiting restrictions and/or disciplinary actions for the prisoner and/or criminal charges for the prisoner and visitor(s).

Pets are not allowed on facility grounds and may not be left in parked vehicles with the exception of service animals.

Service Animal: Under the ADA, a service animal is defined as a dog that has been individually trained to do work or perform tasks for an individual with a disability. The task(s) performed by the dog must be directly related to the person's disability.

Service Animals are only allowed at the discretion of the Superintendent III. If, at the time of visit, admitting the service animal will "fundamentally alter" any program or activity, the service animal may be prohibited at that time. Visitors must obtain permission prior to the approved visit. Service Animals are to be under control of the handler at all times. The service animal must

be leashed, harnessed, or tethered while on facility grounds. If a service animal is out of control and the handler does not take effective action to control it, staff may request that the animal be removed from the premises. Emotional support, therapy, comfort, or companion animals are not allowed.

In situations where it is not obvious the dog is a service animal; staff may ask only two specific questions per the ADA:

(1) is the dog a service animal required because of a disability?

(2) what work or task has the dog been trained to perform?

Staff are not allowed to request any documentation for the dog, require that the dog demonstrate its task, or inquire about the nature of the person's disability.

Visitor Warning – Contraband

It is a state crime (AS 11.56.375 and AS 11.56.380) to bring upon the facility grounds any weapons of any sort, to include pocket or utility knives, intoxicants, drugs, tobacco products or other contraband or to provide, or attempts to provide, to a Prisoner. Contraband includes anything that the visitor or prisoner exchanges without the Superintendent's approval.

Introduction of contraband into a correctional facility is punishable by up to five (5) years imprisonment and \$50,000 fine (AS 11.56.375).

All persons entering upon these premises are subject to routine searches of their person, property (including vehicles and lockers), and packages. The Superintendent, upon reasonable suspicion that a person may be introducing contraband or demonstrating actions that might otherwise endanger facility safety, security, or the orderly operation of the facility, may restrict the visit.

PRISONER COMMUNICATION AND GENERAL INFORMATION

Prisoner Mail/Correspondence

The mail room will forward original personal letters along with a copy of the envelope to the prisoner. Depending on the quality, greeting cards (I.E. cards containing glitter or non-bifold cards excluding postcards) may be copied. The letters will be screened for possible security threats such as threats of violence, sexual content, non-white envelopes, stickers, gel pen ink, crayon, marker, colored pencil, perfume, any unknown substances on the paper, or any other contraband which falls within departmental policies. Any incoming letters containing these items may be denied or copied. Prisoners will receive a form letter stating that their mail was copied or denied due to a potential security risk. Only photographs on photo paper will be accepted. Polaroid photographs are prohibited.

Prisoner to prisoner mail is allowed with the following restrictions. There cannot be information regarding a Security Threat Group. Mail may not be sent to or received from a prisoner's victim unless previously approved by the Superintendent III. Mail may not be sent to or from a prisoner if it threatens the security of the facility. Mail will be denied if it contains abusive or threatening language. Mail received by a prisoner from a prisoner who is not a family member may be read by GCCC staff.

Correspondence with family members is permitted and others without prior approval, unless the correspondence interferes with the safety and integrity of the facility or not permitted by court order.

Only books, magazines, newspapers and other publications may be ordered by friends or family members through an approved vendor. ALL other approved items **must** be ordered through the Commissary Department by the prisoner. Items purchased by friends or family members through GCCC Commissary approved vendors will be denied.

All incoming mail for prisoners must have the full name and complete return address of the sender affixed to the envelope or package. All outgoing prisoner mail must have the institutional return address for prisoners clearly marked on the envelope. Using this format will ensure proper return delivery if necessary.

Prisoner Name/Prisoner Number
Goose Creek Correctional Center
22301 West Alsop Road
Wasilla, Alaska 99623

Incoming Correspondence

First class mail is distributed Monday through Friday (except holidays). The amount of incoming mail is not restricted unless it places an unreasonable burden on the institution. Photos/artwork that show frontal nudity or rear nudity will not be permitted. Frontal nudity

includes the exposed female breast(s) and/or the genitalia or anus of either gender. Rear nudity includes the exposed buttocks(s) and / or anus of any gender. All personal mail is opened and inspected for contraband prior to being delivered to a prisoner. All boxes and padded envelopes will be disposed of; copies of the front of the box/envelope to reflect sender information and will be forwarded to the prisoner. Contraband or unauthorized items will be handled in accordance with department policy 811.05.

Personal checks and cash will not be accepted through the mail. Any authorized form of money such as money orders, cashier's checks shall be removed from the envelope and placed in the Prisoner's account. A receipt shall be forwarded to the Prisoner. Each prisoner may ONLY receive total of \$500 per month in gift monies with the exception of tribal corporations and/or dividend monies.

Outgoing Correspondence

Contents of all letters is the responsibility of the prisoner. Correspondence containing threats, extortion, etc. may result in prosecution for violation of Federal laws. Outgoing mail, other than privileged mail, may be opened and inspected when staff has reason to believe it may contain unauthorized material.

Stamps must be purchased from the commissary. Stamps may NOT be sent in through mail.

If the envelope has more than the return and recipient address marked on it, the envelope will be returned to the sending prisoner. Drawing on the envelopes, incoming or outgoing, is not permitted.

Incoming Publications

Prisoners may receive publications consistent with Department policy 811.05 & 810.03. Publications must be from approved vendors only. GCCC policy limits the number of books and magazines that a prisoner keeps in their living area for fire, safety, security, or health reasons.

The Superintendent III or designee may reject a publication only if it is determined detrimental to the security, good order, or discipline of the institution or if it might facilitate criminal activity. The Superintendent may not reject a publication solely because its content is religious, philosophical, political, social or sexual, or because its content is unpopular or repugnant. Publications which may be rejected include but are not limited to the criteria set forth in DOC policy 810.03.VIII.C.1-9. Hardbound, leather bound, or used books are also prohibited at GCCC.

When a publication is found unacceptable, staff shall advise the prisoner in writing within thirty (30) days of the decision to withhold the publication and the reasons for it. A Prisoner may challenge this decision by filing a grievance within fifteen (15) days.

Change of Address/Forwarding of Mail

The institution shall forward Prisoners' mail as follows:

- First, Second, and Third-Class Mail

GCCC shall forward first, second- and third-class mail to prisoners housed in Alaska DOC facilities and contract facilities housed outside of Alaska. GCCC will return to sender first, second and third-class mail for Prisoners who have been released. Third class mail not stamped “Forwarding and Return Postage Guaranteed” will be discarded.

- **Fourth Class Mail**

Fourth class mail is normally considered bulk mail. GCCC will discard fourth-class mail if the person is not at the address written on the article. Informational fourth-class mail, such as mail from a public agency, and subscription fourth class mail will be delivered to prisoners, but fourth-class mail sent by private entities for the purpose of merchandising will be discarded.

Legal/Privileged Mail

This category is defined as incoming and outgoing correspondence with the persons or organizations listed within policy 810.03 as privileged, if the individuals are acting in their official capacities and the mail is properly marked “privileged”.

Incoming:

1. Receipt of the privileged mail will be logged in the privileged mail log by the employee assigned to processing mail
2. Prisoner privileged mail will be opened in the presence of the addressed prisoner.
3. Staff will remove the contents of the privileged envelope/package and thoroughly inspect the contents for contraband
4. If the employee searching the envelope/package finds anything suspicious in nature or uncertain of the contents, the envelope/package shall be given to the Security Sergeant for further investigation.
5. After completion of the inspection, Prisoners will receive the contents (not the packing materials or envelope) and a copy of the front of the envelope/package with the sender/return address for their records.
6. Prisoners must document any legal or privileged mail problem in the legal logbook at time of receipt of legal mail.

Outgoing:

Staff may not read or search outgoing privileged mail for contraband. However, staff may verify, in the prisoner’s presence, that the intended recipient of the mail is the same person as the privileged addressee.

Rejection of Correspondence

Mail will be rejected in **whole** if mail/packages received have unapproved items, contraband, items not properly ordered through commissary, or if the Superintendent III determines it to be detrimental to the security and orderly operation of the institution or may facilitate illegal activity. The Superintendent III may also reject mail sent by a prisoner for the same reasons. Rejected mail will be returned to the sender from which it came.

Examples include (but are not limited to): Contains plans or threats of physical harm against a person or other criminal activity; Contains contraband, plans for sending contraband in to or out of the institution, or indicates other activities prohibited under 22 AAC 05.400, Prohibited Conduct For Prisoners, or to violate GCCC rules or departmental P&P 810.03.

A prisoner may not direct a business while confined. This does not prohibit correspondence necessary to enable the prisoner to protect property or funds that were legitimately theirs at the time of their commitment. For example, a prisoner may correspond to refinance their mortgage for their home or sign insurance papers however, a prisoner may not operate a mortgage or insurance business while incarcerated.

Rejection of Incoming Mail or Correspondence

The Superintendent III or designee will give written notice to the sender of incoming mail being rejected and the reason. The sender of the rejected correspondence may appeal the rejection. The prisoner will also be notified of the rejection of the correspondence and the reason. Rejected correspondence will normally be returned to the sender from which it came.

Telephones

All conversations are subject to monitoring and recording. Prisoners utilizing institutional telephones constitutes as consent.

Telephones are in each general population housing unit and are available for prisoner use. For long distance calls friends and family must create an account with Securus at 1-800-844-6591.

Hours of Telephone Operation

Prisoner telephones are generally available between 8:00 am – 10:00 p.m., seven days a week. There is no telephone access during counts or institutional emergencies.

Calling Procedures

GCCC may limit, monitor, or record prisoners' telephone calls to preserve security and order in the institution and to protect the public. Long distance calls will be collect using the automated system in place. The authorized numbers to be accessed can be to a stationary physical location or a cell phone account must be set up for each type of phone.

Individual calls are limited to fifteen minutes each by the telephone management system.

The telephones are subject to be turned "off" at the discretion of the Superintendent III or designee, for security purposes.

Accommodations will be made to ensure access to telephone communication by disabled prisoners. Telecommunication Device for the Deaf (TTD) or similar equipment will be made available to prisoners with hearing/speech disabilities.

Any court order or condition of probation/parole restricting contact with an individual or class of individuals will be honored.

Prisoner-to-Prisoner calls are prohibited, unless the other prisoner is an immediate family member. The call must be approved by the Superintendent III.

Prisoners are not to use any form of voice mail, recorded messages, nor deliver messages for other prisoners. Except as specifically authorized by the Superintendent (e.g., Court or administrative agency hearing authorizing the prisoner to participate telephonically), any call that directly or indirectly uses one of the following features will be prohibited;

- three-way calls
- call-forwarding
- collect long-distance calls made through an operator rather than through the automated phone system in place
- calls to toll-free numbers
- calls to numbers which special or additional charges apply (i.e. 900 #s)
- calls using calling cards or personal identification numbers
- calls billed to credit cards or third parties
- fixed or remote call forwarding.

Abuse or illegal use of telephone privileges, such as making intimidating, obscene, harassing, or threatening phone calls, may result in restriction or loss of telephone privileges, and/ or disciplinary or criminal actions.

It is not GCCC's policy to accept incoming messages for prisoners, except for exigent circumstances, such as an immediate family member's medical emergency or death. The family member's condition must be verified by a law enforcement agency, hospital, coroner, or funeral home.

Prisoner Fund Accounts

Prisoners may receive funds by individuals on their approved visitor list, government and tribal entities and businesses. Donors may mail in money (business or tribal checks, money order, Cashier's check only) or deposit monies at the GCCC front desk (Money order or cash only). Deposits to a prisoner's OTA account shall be limited to \$500 per month, unless a larger amount is preapproved by the Superintendent III or designee. Dividend payments and payments from tribal corporations shall not count towards a prisoner's monthly deposit limit.

All gifts and disbursements will be reviewed; inappropriate gifts or disbursements will not be processed. Any gifts found to be inappropriate will be returned to sender.

If a prisoner wishes to send money to an immediate family member or friend on the approved visitation it must be submitted to the Case Manager and will be approved on a case by case basis.

Bail Information for Unsentenced Prisoners

This list is not all inclusive; as each offender has different bail conditions.

1. Prisoner's with sentenced and unsentenced cases may post bail on the unsentenced case(s), but they will NOT be eligible for release until they are time served on the sentenced case.
2. Third parties will need to make contact to GCCC at 907-864-8100 or via email gccc.records@alaska.gov before prisoners may be transferred to the booking facility for bail release processing.
3. Prisoners may not be released the day bail is paid dependent on conditions of release set by the courts. I.E. electronic monitoring, bed-to-bed transfer to a treatment facility, etc.
4. Prisoners housed at GCCC may have their bail paid at the judicial district courthouse where their case is heard, Bail Bondsman (if applicable), or money may be placed on a prisoner's books in order for them to pay their bail. Please note the monetary gift limit stated under Prisoner Fund Accounts.
Monetary bail is not accepted at GCCC or any facility where prisoners are NOT housed.